

Government of Nunavut Employment Opportunity

Executive Director, Kivalliq School Operations (3 Year Term)
Department of Education
Baker Lake, Nunavut

Reporting to the Assistant Deputy Minister of Education, you will be accountable for the management of schools within the Kivalliq region. This includes 12 schools in 7 communities, delivering programs from Kindergarten to Grade 12. You will also be responsible for providing support to the District Education Authorities to enable them to fulfill their responsibilities for directing the activities of the school system within their communities. The Director for the Kivalliq School Operations is a member of the senior management team of the Department of Education and responsible for enhancing the partnership between the Kivalliq regional School Operation, other Regional School offices and the department of Education.

Responsibilities include: Managing educational programs from kindergarten to 12; developing and delivering in-servicing and implementing Inuktitut for use within the classrooms; establishing goals and objectives for education programs; developing through team oriented approach, a vision for the region that is shared by staff and the DEA; developing and implementing effective budget controls for the region, managing the budget, and developing main estimate documents and financial forecasts; effectively supervising staff, and providing a staff development program; encouraging local control of education by working closely with the DEA; and providing professional advice and support to the Minister of Education.

The ideal candidate will have a sound knowledge of education legislation, policies, procedures, a thorough understanding of education management, administration theory, and practice, as well as knowledge and understanding of northern culture. The ideal candidate will have a Masters in Education, 5 years of K to 12 Educational administration and management experience, and elementary and secondary classroom teaching experience. You should have supervisory and budgeting experience. Knowledge of Inuit language, communities, culture, land and Inuit Qaujimatjuqangit is an asset.

Equivalencies that consist of a combination of education, knowledge, skills and abilities to formal education and experience requirements will be considered.

This position is a senior management position and is excluded from the Nunavut Employees Union. The salary range for this position is from \$90,705.00 to \$129,578.00 plus a Northern Allowance of \$20,058.00 per annum.

REFERENCE: # 03-320-0694JC

Closing Date: November 24, 2006

STAFF HOUSING IS AVAILABLE



Write to: Department of Human Resources, Government of Nunavut
P.O. Bag 002, Rankin Inlet, Nunavut, X0C 0G0
Phone: (867) 645-3072 Toll Free # 1-800-933-3072
Fax: (867) 645-2870 E-mail: jeurley@gov.nu.ca

- *The Government of Nunavut is committed to create a more representative workforce, so that it can better understand and serve the needs of Nunavummiut.*
- *Priority will be given to Nunavut Land Claims Beneficiaries.*
- *Only the candidates selected for interviews will be contacted.*
- *Job descriptions may be obtained by fax or email*